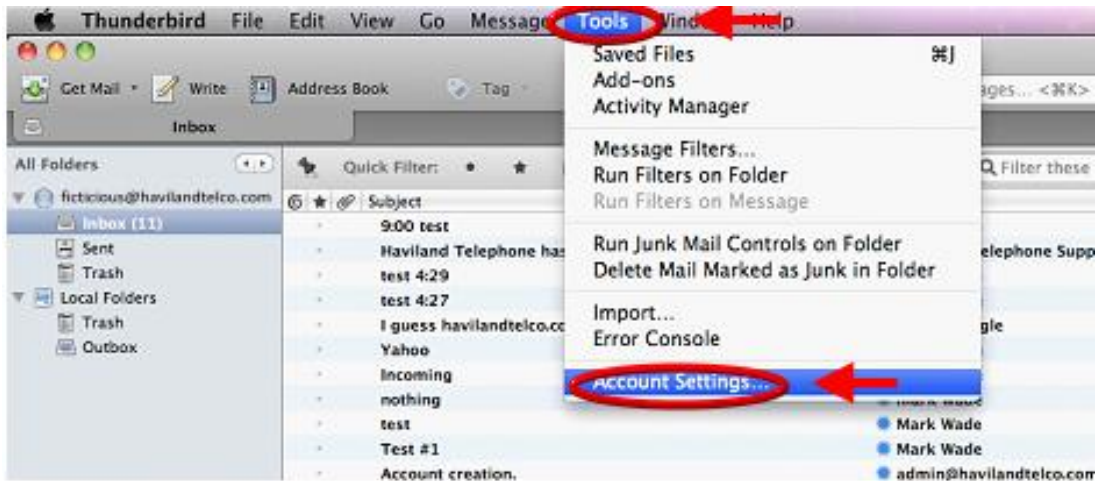
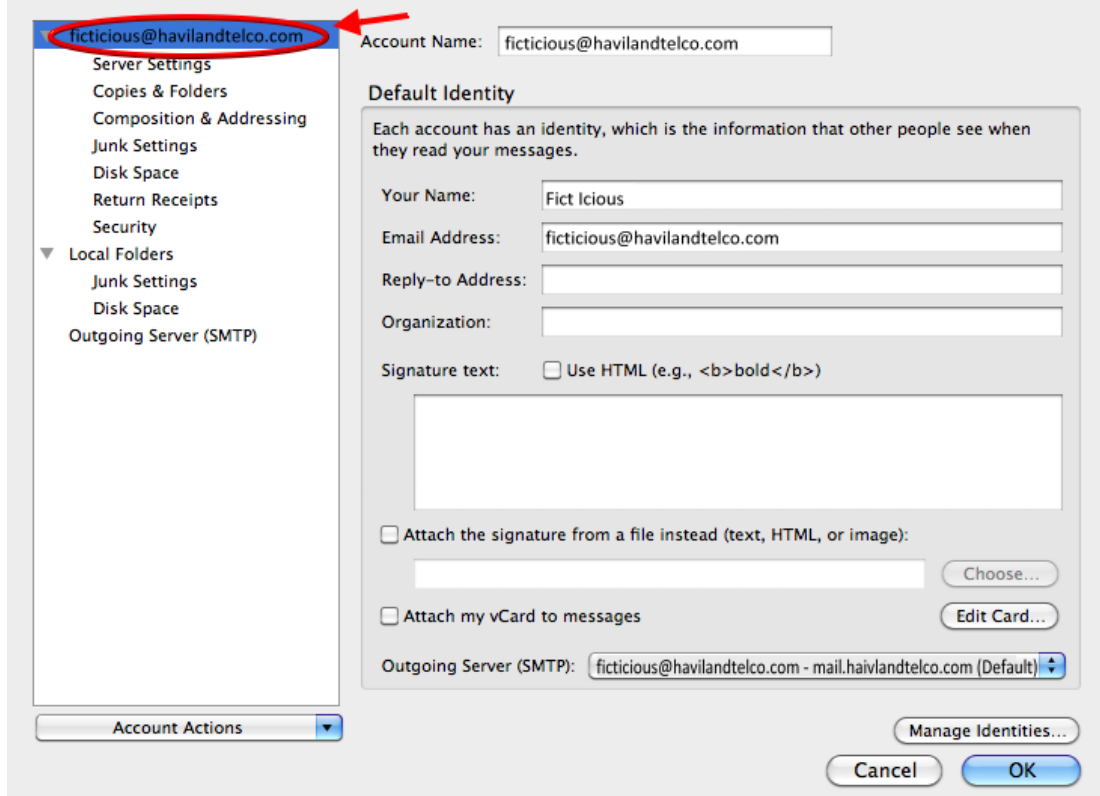


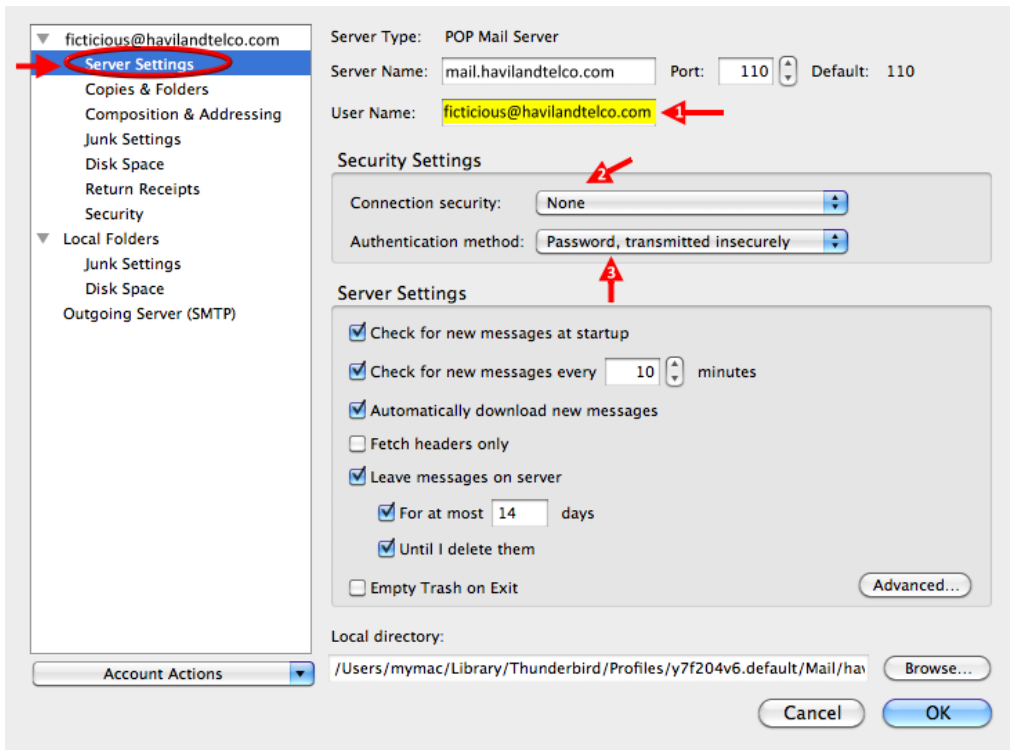
These instructions apply to Thunderbird 3.1. Previous versions should be similar. These instructions also work for Eudora OSE 1.0 and Postbox, and any other email software built on Mozilla's email engine.

Open Thunderbird.  
Select "Tools" from the menu.  
Select "Account Settings..."



You should see the name of e-mail account you will be changing.  
(If you have multiple e-mail accounts using the "havilandtelco.com" domain, you'll need to do this for each.)





On the left side of the screen select "Server Settings".

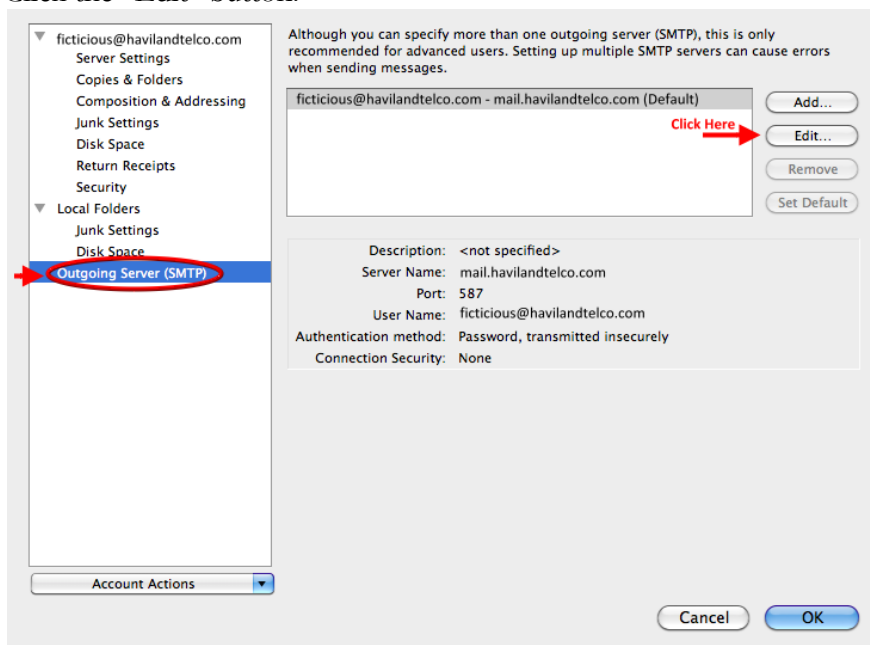
1. Change the username so that it is your **full email account**, not just your name. (It should be something like [fictitious@havilandtelco.com](mailto:fictitious@havilandtelco.com) not just "fictitious" or Fict Icius).

2. Make sure "Connection Security" is "None"

3. Make sure "Authentication Method" is "Password, transmitted insecurely".

These are the only settings that need to be changed. When these changes have been made, click "OK".

On the left side of the screen select "Outgoing Server (SMTP)". Your full email username and the outgoing server name should be showing. Click the "Edit" button.



1. Change the Port to 587.
2. Confirm the "Connection security" is "None".
3. Change "Authentication method" to "Password, transmitted insecurely."
4. Change "Username" to your full email account (i.e. ficticious@havilandtelco.com,) not just your user name or account name.

Confirm that the server name is "mail.havilandtelco.com" port is 587, user name is the full e-mail name, authentication method is "password, transmitted insecurely" and connection security is "None". Click "OK" to exit this screen.

**Settings**

Description:

Server Name:

Port:  Default: 25

**Security and Authentication**

Connection security:

Authentication method:

User Name: